

## **II. D. 9. FLEX FUND SERVICES**

### **General Information**

#### **General Definition**

“Flex Funds” refers to funding designated for the uses described in this section.

T/RBHAs may access flex funds to purchase any of a variety of one-time or occasional goods and/or services needed for enrolled persons (children or adults) and their families, when the goods and/or services cannot be purchased by any other funding source, and the service or good is directly related to the enrolled person’s service plan.

Flex fund services and/or supports must be described in the person’s service plan, and must be related to one or more of the following outcomes: a.) success in school, work or other occupation; b.) living at the person’s own home or with family; c.) development and maintenance of personally satisfying relationships; d.) prevention of or reduction in adverse outcomes, including arrests, delinquency, victimization and exploitation; and/or e.) becoming or remaining a stable and productive member of the community.

#### **Program Standards/Provider Qualifications**

In consideration with other available resources, the assigned clinician or service provider may approve flex fund expenditures as permitted by the T/RBHA policy and procedure.

### **Code Specific Information**

S-Code:

- **S6000 – Flex Fund**

Billing Provider Type:

RBHA (72)

Outpatient Clinic (77)

Community Service Agency (A3)

Billing Unit: There is no pre-determined billing unit as the service and/or good being provided will vary.

### **Billing Limitations**

For flex funds the following billing limitations apply:

1. Flex funds are subject to availability of funds.

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2. T/RBHAs shall establish procedures for approval of flex fund expenditures, and may allow approval directly by the treatment team. T/RBHAs shall also establish procedures for maintenance of documentation of flex fund expenditures.

3. ADHS/DBHS must give its prior approval of requests for flex funds exceeding \$1,525 per individual/family per calendar year.

4. Flex funds may not be used to provide in-patient or any otherwise covered behavioral health services. T/RBHAs and their treatment teams must attempt to identify alternative funding/resources prior to approving the expenditure of flex funds. (Examples of alternative funding/resources might include: state, federal or tribal funds; family resources; donations; and community funds.)

5. Direct cash payments to the person and/or his/her family are not permitted.
6. Flex funds may not be used to: a.) purchase or improve land; b.) purchase, construct or permanently improve any building or other facility; or c.) purchase major medical equipment. Flex funds may, however, be used to pay for minor remodeling consistent with these guidelines.